

PATIENT RECORD REQUEST

Protecting your patient health information privacy and security is very important to us. There are several ways you can securely access your information:

[Online via our patient portal: Athena](#)

Please visit:

<https://10944-3.portal.athenahealth.com>

[Download and complete an authorization form at www.ocwmg.com](#)

You can find the information on how to request your records under the Medical Records tab.

Fax: 949-581-9158

Email: OCWMedicalRecords@Hoag.org
or call 949-763-7342

Mail to the following address:

OCW/MG/Hoag Clinic
2995 Redhill Avenue #200
Costa Mesa, CA 92626

09/2020

Although we cannot provide an exact amount as rates are based on time and material, here are rates based on the information requested and media preference:

	Athena Patient Portal	CD or USB*	eDelivery	Paper
0-24 pages	Free	\$7	Free	Free
25+ pages	\$7	\$7	\$7	12¢ per page

*plus shipping and handling fees if requested to be received by mail.

When will my records be ready? Your records will be ready in 5-7 business days from receipt of your request. If requested by mail, please note there will be additional days for shipping and handling process.

Helpful Links

- **Need help or questions on how to obtain your records?**
Email OCWMedicalRecords@Hoag.org or call 949-763-7342
- **Wondering where your records are?**
Email OCWMedicalRecords@Hoag.org or call 949-763-7342
- **Pay Invoices:** 949-763-7342

