

PATIENT RECORD REQUEST

Protecting your patient health information privacy and security is very important to us. There are several ways you can securely access your information:

Online via our patient portal: **Athena**

Please visit:

<https://10944-3.portal.athenahealth.com>

Download and complete an authorization form at www.ocwmg.com

You can find the information on how to request your records under the Medical Records tab.

Fax: 949-581-9158

Email: OCWMedicalRecords@Hoag.org
or call 949-763-7342

Mail to the following address:

OCW/MG/Hoag Clinic
2995 Redhill Avenue #200
Costa Mesa, CA 92626

Although we cannot provide an exact amount as rates are based on time and material, here are rates based on the information requested and media preference:

	eDelivery	Paper	CD	Power Share
0-24 pages	Free	Free	\$15**	Free
25+ pages	\$7	12¢ per page*	\$15**	Free

*plus shipping and handling fees if requested to be received by mail.

** \$15 per CD required

When will my records be ready? Your records will be ready within 15 business days from receipt of your request. If requested by mail, please note there will be additional days for shipping and handling process.

Helpful Information

- **Need help or questions on how to obtain your records?**
Email OCWMedicalRecords@Hoag.org or call 949-763-7342
- **Wondering where your records are?**
Email OCWMedicalRecords@Hoag.org or call 949-763-7342
- **Pay Invoices:** 949-763-7342